

GCSU College of Health Science – School of Nursing

**Graduate Committee Meeting  
February 26, 2018, 11:00am- 1:00pm  
via WebEx**

ATTENDANCE :

<b>MEMBERS</b>				<b>P denotes attendance E excused A absent</b>			
P	Sheryl Winn, chair	P	Debby MacMillan, Ex Officio				
P	Dean Baker	E	Leslie Moore				
P	Sallie Coke	P	Susan Steele				
P	Debbie Greene	P	Paige Alford				
<b>GUESTS: Talecia Warren</b>							

<b>AGENDA TOPIC</b>	<b>DISCUSSIONS &amp; CONCLUSIONS with ACTION OR RECOMMENDATIONS</b>	<b>FOLLOW-UP</b> {including dates/responsible person, status (pending, ongoing, completed)}
<b>I. Call to order</b>	Call to order at 11:06 PM by Sheryl Winn	
<b>II. Approval of Agenda</b>	A motion was made to approve the agenda by Susan Steele and seconded by Dean Baker. A vote was held and the motion passed unanimously.	
<b>III. Approval of previous minutes</b>	A motion was made to approve the November 2017 minutes (which were re-submitted after last month’s meeting due to the fact no one could remember enough about them to vote/approve them last month) & the January 2018 minutes by Debbie Greene and seconded by Susan Steele. A vote was held and the motion passed unanimously	
<b>IV. Business to reflect monthly in minutes for reporting to Educational Effectiveness committee:</b>	<ol style="list-style-type: none"> <li><b>1. Are there any curriculum updates in any of the programs (FNP/NE/PMHNP/DNP)?</b> We are currently mid-bridge for the DNP curriculum revision &amp; the new/revised program will begin with Fall 2018.</li> <li><b>2. Have all preceptors been reviewed by course faculty and found to be qualified?</b> Gail Godwin is finishing placements for the last couple of students in NRSNG 7000. NRSNG 7410 students are all placed with qualified preceptors/ .</li> <li><b>3. Have all currently enrolled students been reviewed and meet qualifications to continue in their programs?</b> Yes</li> </ol>	
<b>V. New Business</b>	<ol style="list-style-type: none"> <li><b>1. Student/Cohort reports: (copies of these submitted reports are stored in the shared drive with meeting minutes.)</b> <ul style="list-style-type: none"> <li>• PMHNP class of 2019: “No concerns at this time other than frustration with lack of available clinical sites.</li> <li>• PMHNP class of 2018: “Here are the following questions from the PMHNP cohorts: what time will the nursing ceremony be held on May 11th, how many guests are allowed per student, &amp; where will the ceremony be held? The post-masters students, especially would like to attend since they are not attending graduation.”</li> </ul> </li> <li><b>2. Petitions:</b></li> </ol>	1.. Paige has followed up that instructions about the SON celebration will be sent by the end of this week.

	<ul style="list-style-type: none"> <li>• Petition to return to the FNP program after NRSB 7010 course failure last year: petition was reviewed and discussed. A motion was made by Sheryl Winn to approve/accept the student &amp; seconded by Sallie Coke. A vote was held and the motion passed unanimously.</li> <li>• A student who was accepted last year deferred her acceptance due to her child's sickness. She can begin this year. No petition required.</li> </ul> <p>3. From Dean Baker: Guidelines for students who precept where they work</p> <ul style="list-style-type: none"> <li>• Per Ga Board of Nursing, a student cannot receive compensation for work completed during a clinical rotation. It is against the law to be paid while being precepted in a clinical rotation.. It is up to the course coordinator to make sure that this is being enforced.</li> <li>• Wording regarding this needs to be added to the handbook</li> </ul> <p>4. From Paige Alford: have newly accepted students order bobcat card before Immersion &amp; show up wearing clinical ID?</p> <ul style="list-style-type: none"> <li>• This was discussed and agreed that this would be helpful</li> </ul> <p>5. Summer 2018: NRSB 6900 for Part Time Bridge DNP students: Who will teach this course?</p> <ul style="list-style-type: none"> <li>• Debby MacMillan will speak to Sandra Copeland to see if she will work on Jennifer Goldsberry on outlining course objectives for Goldsberry to lead this course.</li> </ul> <p>f. Outstanding Grad Student awards: nominations are due by MARCH 2nd. No one has applied yet, but Talecia Warren &amp; Amanda Parkeson have inquired. Paige has list of who is eligible/who she emailed.</p> <ul style="list-style-type: none"> <li>• Faculty have been approached about letters of rec. Should have applications in place by the due date. Will follow up with electronic vote later this week.</li> </ul> <p>g. SON celebration: Invites to students go out on 3/1.</p> <p>h. Admissions: Review applicants who interviewed in February. Decisions announced by 3/1.  <u><b>The following was decided:</b></u></p> <ul style="list-style-type: none"> <li>• Nurse Educator applicants: 4MSN +1 Post MSN applicants accepted (5 total)</li> <li>• DNP applicants: 4 Full time &amp; 2 part time accepted. 2 applicants were waitlisted to consider in 2<sup>nd</sup> round of applications.</li> <li>• FNP applicants: 18 Full time MSN &amp; 2 Post-MSN accepted. 7 Part Time FNP accepted. 14 applicants were waitlisted to consider in 2nd round of applications</li> <li>• PMHNP applicants: 6 Full time MSN &amp; 6 Post-MSN applicants accepted. 2 Part Time MSN accepted. 14 applicants were waitlisted to consider in 2nd round of applications</li> </ul>	<p>Paige will follow up with students</p> <p>3. Sheryl Winn will work on wording &amp; will get this to Paige to add to handbooks.</p> <p>4. Paige will follow up with bobcat card office &amp; give instructions to newly accepted students to obtain these items before immersion.</p> <p>5. Debby MacMillan to follow up and confirm faculty member with Paige</p>
<p><b>VII. Old Business</b></p>	<ul style="list-style-type: none"> <li>• None</li> </ul>	

<b>VIII. Student/Cohort reports</b>	Reports that were submitted were read & are stored with the minutes in the shared drive.	
<b>IX. Next Meeting</b>	Next monthly meeting: Will be after next round of applicant interviews.	Sheryl Winn will send out WebEx link prior to meeting time.
<b>X. Adjournment</b>	Adjourned at 1:13 pm by Sheryl Winn Approved unanimously	

Submitted by Paige Alford on 2/26/18