

GCSU College of Health Science – School of Nursing

Graduate Committee Meeting

Date: 10/18/19__

Time: 1:00 pm

Meeting location: HSB 213

ATTENDANCE :

MEMBERS				P denotes attendance E excused A absent	
P	Sallie Coke (SC) Chair	A	Debby MacMillan, Ex Officio (DM)	A	Glynnis Haley (GH) FNP
P	Dean Baker (DB) PMHNP	P	Leslie Moore (LM) EE		
P	Monica Ketchie (MK) WH/Midwifery	P	Susan Steele (SS) General		
P	Debbie Greene (DG) NE	P	Sheryl Winn (SW) DNP		
GUESTS: None					

AGENDA TOPIC	DISCUSSIONS & CONCLUSIONS with ACTION OR RECOMMENDATIONS <i>Items in highlight require follow up.</i>
I. Call to order	1. Call to order at 1300 pm by _SC_
II. Approval of Agenda	2. A motion was made to approve the agenda by SS and seconded by SW. A vote was held and the motion passed unanimously.
III. Approval of previous minutes	3. A motion was made to approve the minutes by SS and seconded by DB. A vote was held and the motion passed unanimously.
IV. Report to EE committee to reflect in minutes each month:	<p>4. Report to EE committee to reflect in minutes each month:</p> <p>a. Are there any curriculum updates in any of the programs (FNP/NE/PMHNP/DNP/WH/Midwifery)? Midwifery – updates made to CNM including course descriptions and titles of courses. Philosophy updated to reflect midwifery specific wording.</p> <p>b. Have all preceptors been reviewed by course faculty and found to be qualified?</p> <ul style="list-style-type: none"> • yes <p>c. Have all currently enrolled students been reviewed and meet qualifications to continue in their programs?</p> <ul style="list-style-type: none"> • yes
V. Student Reports	<p><i>(all student reports are stored in the shared drive in the folder with these minutes)</i></p> <p>a. See attached reports</p>
VI. New Business	<p>1. New Business</p> <p>a. Review of Academic Probation Policy – policy was reviewed and graduate committee voted unanimously to keep the same wording/no changes needed.</p>

	<p>b. Graduate Admissions is coming up and committee wants to make sure that whoever does the writing review of applicants is qualified. It was suggested that students with low scores should be referred to the writing center and that perhaps we should consider having a course in the summer prior to starting for those students that need extra help with their writing.</p> <p>c. Petitions: None</p> <p>d. LM discussed need to make sure that graduate sections be distributed equally noting that some course may have 3 sections while other courses only have 2 with the same number of students.</p>
VII. Old Business	None
VIII. Next Meeting	Next meeting: 1p.m. prior to NFO in November
IX. Adjournment	Adjourned by Sallie Coke at 2:00 pm Approved unanimously