

**Minutes**  
**Fall Retreat 2019**  
**Navicent Health Baldwin Education Room**  
**Thursday, August 8<sup>th</sup> 9am to 4pm**

Call to order 9:10am

1. Welcome and Introduction of new faculty members and mentors – Debby introduced new faculty members who were present: Paige Ivey, Vincent Pair, Christopher Rodriguez. She also gave an update that Paige Alford will be transitioning from her current position to the Clinical Coordinator for the ANEW grant. Kristie Meeks will move from her position in the COHS Dean’s Office to the SON Clinical Coordinator. There are also other faculty who are “in the pipeline” to be hired in the next couple of months: Janice Joiner, Darla Rich, Angela Roberts, and Jennifer Slade.
2. Security Plan – Tracy passed around the annual IT security plan for faculty to sign. The full plan is available in the shared drive with the minutes.
3. Consulting Forms – Tracy passed out consulting forms for all faculty to complete who also work outside of Georgia College.
4. One Drive
5. Location of policies and procedures etc.
6. Ordering HESI – please contact Tracy for all access codes. Please check the cohort count for your exam to ensure that you have enough licenses. Let Tracy know of any changes.
7. 25 Live Update
  - a. Room Assignment Requests that fall out of regular class day and time – send all requests to Michelle. There will be additional 25 Live trainings throughout Fall semester if anyone would like to attend.
  - b. Finals Week – see Fall 2019 final exam schedule in handouts on shared drive. No classrooms can be requested in 25 Live during finals week. If you have questions regarding the final exam schedule contact Kay Anderson in the Registrar’s Office. Must give final exam according to final exam schedule (exceptions must be approved by Director and Dean).

Clinical Assessment Tool – Piloted during Spring 19. Laura presented information and asked that any verbiage changes be sent to her by 8/12. See handouts in shared drive for tool. Will re-pilot in Fall 19.

1. Assessment at Georgia College SON
  - a. Introduction of Assessment Program Coordinators – BSN/SON Assessment Coordinator (Leslie), Educator (Debbie), FNP (Sallie), PMHNP (Dean/Flor), DNP (Sheryl)
  - b. Assessment Reports – See Power Point in handouts presented by Leslie.

<ul style="list-style-type: none"> <li>c. September Surveys</li> <li>d. Program Outcomes Report/Faculty Outcomes-Reviewed and approved.</li> </ul> <ul style="list-style-type: none"> <li>2. Accreditations upcoming <ul style="list-style-type: none"> <li>a. CCNE – Next site visit is Fall 2020</li> <li>b. Pre-Accreditation Visit for Midwifery – pre-accreditation site visit is scheduled for November 4-6, 2019. Self-study is being written. Plan to build a webpage for visitors to use for artifacts.</li> </ul> </li> </ul>
<ul style="list-style-type: none"> <li>1. SON Updates and Committee Assignments and Charges – see agenda for AY 19-20 SON Committee Assignments. NCLEX workgroup will dissolve in November. Leslie will create a Power Point for faculty on how to use NCLEX reports. Clinical Evaluation Task Force will dissolve when work is complete.</li> <li>2. SON Goals 2019-2020 – will meet in Fall to finalize.</li> <li>3. SON 5 Year Strategic Plan – will align with the University strategic plan.</li> </ul>
<p>NCLEX Next Generation – Are we ready? – see NCLEX Power Point presented by Debbie in Handouts.</p>

**LUNCH**

<b>Topic</b>
<ul style="list-style-type: none"> <li>1. Update on Accreditation Plans for Simulation and Translational Research Center – see Simulation Policy and Procedure Manual in handouts. Sterling went over the highlights. Sheryl will serve as SP Education Program Coordinator. Currently looking into study abroad opportunities for simulation. Contact Paige Alford for room reservations at Navicent Simulation Center. <ul style="list-style-type: none"> <li>a. The Essential Role of Debriefing in Learning - Sterling handed out laminated PEARLS cards for faculty to use for simulation debriefing.</li> <li>b. Simulation Standards</li> </ul> </li> </ul>
<p>National League of Nursing Center of Excellence – see Power Point presented by Josie in handouts.</p>
<p>Leadership Proposal Presentation – see Power Point presented by Debbie. Send any other ideas to Debbie as well.</p>
<p>Electronic Portfolio – we are now using Portfolium.</p>
<p>Final Presentation and Discuss of Motions Related to:</p>

MOTION-Discontinue RN-BSN program. Currently only two students enrolled for Fall 2019.0APPROVED. Debby will complete necessary paperwork to move forward.

Discussion of BSN Content Threads (GERO & Legal Ethical) – Debbie and SON Curriculum Committee will meet to discuss and bring forward to NFO.

Committee Breakout sessions

Adjourn: 3:30