
11/17/2017 2:05 PM | *Meeting called to order by Debby MacMillan*

In Attendance

See attached sign-in sheets.

Approval of Minutes

Minutes from September were approved. (October meeting cancelled).

Announcements

- See agenda.

Committee Reports

- Student Reports – see attached reports.
- Undergraduate Admission, Progression & Retention (Sarah Handwerker) – see attached.
- Undergraduate Curriculum & Instruction (Debby MacMillan) – BSN curriculum changes have been sent forward. See motion below.
- Educational Effectiveness (Debby MacMillan) – presented the 2018 progress and planning report that has been entered into Compliance Assist. This report feeds into our CCNE self-study and portions go to the Board of Nursing (see attached).
- Bylaws (Carol Sapp) – no report.
- Policy (JoAnne Raatz) – discussed the updated substance abuse policy. See attached. Faculty to review and give feedback to Debbie Greene/JoAnne Raatz.
- Graduate (Sheryl Winn) – no report.
- Clinical Documents (Michelle Marks) – no report.
- Search Committee (Debby MacMillan) – positions (5 total) are now posted on the GC Jobsite. Will also be posted in the Georgian Nurse and Minority Nurse.

Motions

- Brought forward by Susan Steele. Refer the issue of whether or not to include nursing seminar courses back to curriculum committee for further review. Vote (Agree-6, Abstain-6, Disagree-9).

New Business

- PPC Technology Survey Results – see attached power point that was presented by students Annie Miller and Caitlyn McDonald.
- Travel release (Debby MacMillan) – New policy from BOR regarding mandatory and non-mandatory events and clinical travel. New release form that students must sign for each non-mandatory event. In addition, there will be a statement in the syllabus about mandatory clinical travel that states the University is not liable.
- Summer Research Scholarship (Debby MacMillan) – Please let Debby know if you are interested in applying. Equal to 12% of base salary (cannot perform other work).

- Tenure-track Faculty Evaluation Checklist (Debby MacMillan) – See attached checklist. If you have questions/comments please contact Leslie. The committee is looking at creating specific SON T&P guidelines. The Provost will be coming to a Spring 2018 NFO meeting to discuss the T&P process. There is a push for more standardization of the process university wide.
- BSN Course Development Teams (Debbie Greene) – See attachment. Will need faculty to volunteer to work on Fall 2018 curriculum during Summer 2018. Teams on attachment need to get together to determine when to meet.

Next Meeting

TBA

Motion to adjourn at 3:26 pm. Motion was unanimously passed.