

## SON Curriculum Committee Minutes

<b>Facilitator</b>	<b>Debbie Grier</b>	<b>Date</b>	<b>January 20, 2017</b>
<b>Location</b>	HSB 201	<b>Start Time</b>	1300
<b>Attendees</b>	Jennifer Goldsberry, Debbie Grier, Krystal Canady, Monica Ketchie, Debbie Greene, Debby MacMillan, Tracy Fathi	<b>End Time</b>	1400
		<b>Minutes By:</b>	Monica Ketchie

Key Points Discussed and Action Items					
No.	Topic	Key Points	Action Item(s)	Owner	Target Date
	1. Approval of December minutes	Reviewed and approved after adding Jennifer to Attendees	Approved per committee	Committee	

	2. Approval of the agenda	<b>After review of agenda by committee</b>	Approved per committee	Committee	
	3. Stakeholders Feedback	<p>Reviewed feedback from stakeholders  Suggestions: Students need more-SBAR, Collaboration with other RN's, communicating with MD's, QI understanding, documentation, time management, organizational skills  However, overall pleased with graduates</p> <p>Discussed meeting with ORMC, Houston medical Center on use of sim charting</p> <p>Possible meeting with Dean's advisory for collaboration</p>		Committee	
	4. Faculty Focus Group	<p>Discussed first faculty focus group and areas for improvement for next one</p> <p>Plan below</p>		Committee	
	5. Plan Future Faculty Focus Group	<p>Send updated ppt and qualtrics to faculty about proposed curriculum changes</p> <p>Receive feedback</p> <p>Categorize feedback from ppt and qualtrics and respond to questions at next focus group and then at NFO</p> <p>Any questions should be sent in advance</p> <p>Plan outside moderator</p> <p>Food provided</p>		Committee	<p>Feb 10<sup>th</sup>  Next Faculty forum</p> <p>Curriculum changes at NRO  April 14<sup>th</sup> for approval to move to curriculum in the fall</p>

	6. Sim Chart Feedback	Feedback reviewed  Will examine other systems and talk with faculty regarding use, suggestions, and use across the curriculum		Committee	
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**MK**

**2016-2017 Charges**

1. Utilize assessment and mapping data from BSN curriculum to make recommendations for curriculum revision to include:
  - a. Program Outcomes
  - b. Courses and credit hours
  - c. Course sequencing
  - d. Content and content threads
2. Present recommendations to NFO by January, 2017.
3. Develop a time line for implementation of revisions to the BSN curriculum.
4. Review recommendations for curricular changes to the RN BSN program when submitted by the RN BSN Ad Hoc Committee.

**2016-2017 Members**

Debbie Grier (C)  
 Monica Ketchie  
 Krystal Canady  
 Jennifer Goldsberry  
 Debbie Greene – ExOfficio  
 Debby MacMillan – ExOfficio

Tracy Fathi  
Student representatives from pre-licensure