

School of Nursing Agenda
Thursday, August 16th
Health Sciences Building 202
Fall Retreat 2018 (1pm to 5pm)

Time	Topic	Presenter
1 p.m.	<ol style="list-style-type: none"> 1. Welcome and Introduction of new faculty members and mentors. 2. Evolve HESI Update 3. Security Plan 4. Consulting Forms 5. Reminders/Updates (handout) 6. Ordering HESI 7. HSB 207 Technology 8. <u>Room Assignment Requests</u> that fall out of regular class day and time. <u>Finals Week</u> 	MacMillan Greene Fathi
1:30 p.m.	<ol style="list-style-type: none"> 1. Curriculum Updates – BSN, MSN & DNP 2. London Study Abroad Proposal 	Greene/Winn/MacMillan
2:00 p.m.	<ol style="list-style-type: none"> 1. SON Assessment Report 2. SON Updates and Goals 2018 – 2019 	Moore MacMillan
2:30 p.m.	<ol style="list-style-type: none"> 1. BSN Bootcamp 	Fowler
3:00 p.m.	<ol style="list-style-type: none"> 1. Writing Center Faculty Support 	Joy Bracewell
3:30 p.m.	<ol style="list-style-type: none"> 1. Simulation Task Force Report 2. Job Descriptions/Roles 	Roberts/Greene
4:00 p.m.	<ol style="list-style-type: none"> 1. Grant Update 2. New Grant Submissions 	Coke Doss
4:30 p.m.	Adjourn	

New Faculty and Official Mentors for 2018-2019

1. Marshall Smith – Jennifer Goldsberry
2. Germika Bandon – Leslie Moore
3. Talecia Warren – Debbie Greene
4. Gail Godwin – Sarah Handwerker

School of Nursing Standing Committees and Task Forces

SON Committees are based on the current bylaws. Please review responsibilities and make recommendations for any changes to the Bylaws Committee. Committees will meet as needed to address the charges and any other business for this academic year. Send Tracy Fathi meeting dates for fall semester by August 31, 2018. Minutes should be kept for each committee meeting. Minutes should include approval of previous meeting minutes. The committee chair will submit a final end-of-year report no later than May 15, 2019. The report will address the charges for this academic year and any other pertinent information. All committees are to carry out responsibilities as described in the bylaws. Additional committee charges are below.

Committee	2018-2019 Charges	Terms 2018-2020
Undergraduate Admissions, Progression & Retention	<p><u>Evaluate</u> the plan and revise as indicated to:</p> <ol style="list-style-type: none"> 1. Identify at risk students and 2. Incorporate evidence-based practices for remediation (student dashboard). 3. Communicate these changes to policy committee and all stakeholders (students, faculty, and advisors). 4. <u>Develop a Recognition System for faculty and Preceptor to Daisy Awards</u> 	<p>Sarah Handwerker (Chair) <i>Jennifer Goldsberry (Chair-Elect)</i> Sterling Roberts Glynnis Haley Talecia Warren Debbie Greene – ExOfficio Michelle Marks (SEC)</p>
Undergraduate Curriculum and Instruction	<ol style="list-style-type: none"> 1. Work with the Interim RN – BSN Coordinator to review recommendations for curricular changes to the RN- BSN Curriculum and RN-MSN Curriculum. 2. Evaluate proposals for Study Abroad. 3. Assist course faculty with the development and approval process of individual course outcomes as we implement the BSN revised curriculum. 4. Assist Policy Committee and Simulation Task Force and developing, and approving policies and procedures related to simulation. 	<p>Monica Ketchie (Chair) <i>Krystal Canady (Chair Elect)</i> Victoria Bohan Gail Godwin Germika Brandon John Marshall Debbie Greene – ExOfficio Tracy Fathi (SEC)</p>
Educational Effectiveness	<ol style="list-style-type: none"> 1. Continue to monitor all programmatic assessment and increase faculty aware of the process. 	<p>Leslie Moore (Chair) <i>Josie Doss Chair Elect (RN-BSN)</i></p>

	<ol style="list-style-type: none"> 2. Assist with the data collection and preparation of the CCNE Report due December 1, 2018. 3. Apply for the <u>Georgia College Department of Excellent Award</u> to be given spring 2019. 4. Explore criteria for becoming a <u>National League of Nursing Center of Excellence</u>. Work with the School of Nursing Exclusive Excellence Task Force to include this as part of the 2020-2015 Strategic Plan. (Since 2004, the NLN has welcomed schools of nursing to apply for the designation based on their ability to “demonstrate in measurable terms sustained excellence in faculty development, nursing education research, or student learning and professional development.” Applicants for this prestigious destination range across the academic spectrum of higher education in nursing and leading teaching hospitals and clinical sites. http://www.nln.org/recognition-programs/centers-of-excellence-in-nursing-education) 	<p>Sallie Coke (FNP_ PMHNP) Sheryl Winn (DNP) Catherine Fowler (BSN) Dean Baker (PMHNP) Debbie Greene – ExOfficio Debby MacMillan – ExOfficio Tracy Fathi (SEC)</p>
Policy and Procedure	<ol style="list-style-type: none"> 1. Complete substance abuse policies that were pending from last year. 2. Assess the need for additional policy guidance, especially in terms of simulation. 3. Continue to assess the need for policies to increase efficient functioning of the SON for faculty, students, and stake holders. 	<p>Debbie Greene (Chair) <u>Laura Darby (Chair Elect)</u> Tiffany Parrish JoAnne Raatz Sandra Copeland Flor Culpa Bondal Paige Alford (SEC) Debby MacMillan Ex Officio</p>
Bylaws Committee	<ol style="list-style-type: none"> 1. Update bylaws and submit changes for approval at NFO by December 2018 	<p>Carol Sapp (Chair) <u>Monica Ketchie CC (Chair Elect)</u> Debbie Greene (UG) Sheryl Winn (G) Catherine Fowler (EE)</p>
Graduate Committee	<ol style="list-style-type: none"> 1. Explore potential MSN majors (CNM, Leadership) 2. Review the MSN/FNP Curriculum 3. Develop for students accepted into the DNP program with less than 500 faculty precepted clinical hours. 	<p>Sheryl Winn Chair (DNP) Debbie Greene (NE) Dean Baker [PMHNP] Monica Ketchie (General) Susan Steele (General) Leslie Moore (EE) Debby MacMillan –ExOfficio Paige Alford (SEC)</p>

	<ol style="list-style-type: none"> Identify potential barriers that exist for recruiting, admitting, enrolling, retaining and graduating highly qualified and diverse graduate students who elect the Nurse Educator Program 	
Simulation Task Force	<ol style="list-style-type: none"> Develop policies and procedures consistent with national and international standards to support accreditation of simulation program. Work with the <i>School of Nursing Exclusive Excellence Task Force</i> to include attainment of accreditation for the Simulation and Translational Research Center as a goal in the 2020-2015 School of Nursing Strategic Plan. Increase involvement with professional organizations supporting simulation. Continue to develop Simulation Library with documentation using simulation template for all simulations. Develop process for approval of all simulations in the undergraduate program as the new curriculum is implemented. Pursue grant funding to support expansion of simulation activities. Support development of expanded simulation activities in the BSN program, particularly in the practicum course. 	<p>Sterling Roberts (Chair) Germika Brandon Josie Doss Debbie Greene Talecia Warren Catherine Fowler Laura Pitts JoAnne Raatz</p>
School of Nursing Exclusive Excellence Task Force	<ol style="list-style-type: none"> Develop a plan that would enhance the School of Nursing professional environment to encourage the recruitment, retention, and success of an exemplary and diverse faculty and staff to fill all vacant faculty lines. Plan to be completed and approved by the Nursing Faculty Organization by January 2019. Develop a plan that would enhance the School of Nursing admissions and progression policies to encourage the recruitment, retention, and success of an exemplary and diverse students. Plan to be completed and approved by the Nursing Faculty Organization by April 2019. Head the formal review process of the SON Mission and Vision and make suggestions for changes that will ensure that Inclusive Excellence goals are evident and that we are in alignment with the GC and CoHS mission and vision. Present to SON for approval no later than April 2019. Work with the Director of the School of Nursing to guide the Development of the <u>Strategic Plan 2020 – 2025</u>. Submit to NFO for final approval August 2019. 	<p>Carol Sapp (Chair) Talecia Warren Laura Darby Flor Culpa Bondal John Marshall* Susan Steele *</p> <p>* Members of CoHS Inclusive Excellence Committee</p>

Faculty Tenure, Promotion, and Evaluation Task Force	<ol style="list-style-type: none"> 1. Finalize Changes to Tenure Track Faculty Evaluation Process based on feedback from pilot implementation in 2017-2018 AY. 2. Develop new format for Non Tenure Track Evaluation Process and implement for 2018-2019 AY. 3. Update and develop specific School of Nursing Guidelines for Tenure and Promotion for approval by the NFO by December 2018. 4. Work with the Dean of CoHS to explore opportunities for Clinical Track Faculty Job Description within the CoHS that are in line with USG policies and precedents. 	Leslie Moore (Chair) Susan Steele Josie Doss Joanne Raatz
School of Nursing Search Committee	<ol style="list-style-type: none"> 1. Complete all university required training for search committee members. 2. Work with the <i>School of Nursing Exclusive Excellence Task Force</i> to develop appropriate advertising and recruitment efforts for the SON vacant positions. 3. Work with the Director of the SON to post vacant positions and fill by August 2019. 	Jennifer Goldsberry (Chair) Glynnis Haley (Chair Elect) Sterling Roberts Gail Godwin Carol Sapp (Diversity Officer) Michelle Marks (Staff)

Location for First AY 18-19 committee Meetings on August 15th from 2-4pm at Navicent Baldwin:

- APR-Community Simulation Room
- Curriculum, EE-Navicent Classroom
- Graduate-Faculty Lounge
- Policy-Student Lounge
- Sim Task Force-Nurses Station
- Bylaws-Simulation Control Room
- SON Search Committee-Administrative Office
- Tenure/Promotion-Other Nurses Station (old telemetry)
- Exclusive Excellence Task Force-Room 3394